**DO NOT SEND US THIS COMPLETED FORM.  IT IS FOR PLANNING PURPOSES ONLY AND YOU MUST SUBMIT YOUR APPLICATION VIA OUR ONLINE PORTAL BY THE PUBLISHED DEADLINE.**

**WE WILL NOT ASSESS ANY APPLICATIONS SENT TO US OUTSIDE OF THE ONLINE PORTAL**

Investment Review Application Preparation Template

# General

|  |  |
| --- | --- |
| Portal Admin Contact |  |
| Primary Contact |  |
| Secondary Contact |  |
| Other Contact |  |
| Organisation  |  |
| Organisation Chair |  |
| Contact language |  |
| ACW Affiliations |[ ]
| ACW Affiliations Detail |  |

# Basic Information

|  |  |
| --- | --- |
| Amount Applied For 2024/25 |  |
| Amount Applied For 2025/26 |  |
| Amount Applied For 2026/27 |  |

Video / Audio Submission

You will need to provide us with ONE link that will allow us to access SEVEN separate files, one for each of the questions:

* Vision, Mission, Aims (5 mins max)
* Creativity (20 mins max)
* Widening Engagement (20 mins max)
* Welsh language (20 mins max)
* Climate Justice (20 mins max)
* Nurturing talent (20 mins max)
* Transformation (20 mins max)

More information on what you should consider within your response to each topic can be found [here](https://arts.wales/resources/investment-review-2023-videoaudio-submission-guidance).

General information about how to submit video/audio files (including the file types we can accept, and other technical details) can be found [here](https://arts.wales/how-submit-videoaudio-application).

You should read both documents carefully before submitting as we will not be able to assess applications that do not follow the published guidance.

|  |
| --- |
|  |

# Art Forms

We collect and monitor information about funding that has been awarded to each art form. This helps us report in detail on the money that has been spent and also helps us target funding where it is needed most.

In the table below, please use a percentage to indicate the proportion of your intended activity that relates to each art form. For example, if your activity is purely related to dance, put 100 next to dance in the table.

If your activity involves more than one art form, please estimate the percentages of the art forms included, for example: dance 20, drama 50, music 30.

These must add up to 100. Percentages may be amended on completion of your project.

To help you select the appropriate art form headings for your activity, please click on the following link to see the full list of examples found in the [Art Form Definition Guide](https://arts.wales/resources/art-form-definitions).

|  |  |  |  |
| --- | --- | --- | --- |
| Carnivals | Craft  | Dance | Digital Arts  |
| Drama  | Film | Literature  | Music |
| Opera  | Theatre  | Visual Arts  |  |

# Activity Types

We collect and monitor information about funding that has been awarded to each activity type. This helps us report in detail on the money that has been spent.

In the table below, please use a percentage to indicate the intended proportion of your activity that relates to each activity type.

For example, if your activity is purely related to Research and Development, put 100 next to it in the table. If your project activity involves more than one activity type, please estimate the percentages of the activity types included. These must add up to 100.

|  |  |  |  |
| --- | --- | --- | --- |
| Business Development | Exhibition/Presentation  | Performance/Presentation | Residencies |
| Career Development | Festival/Presentation  | Production/Presentation  | Touring |
| Commissions | Marketing | Research & Development  | Training |
| Workshops | Networking Meetings |  |  |

# Language

What language/s you will be using to deliver your activity? For percentage fields please enter a whole number - do not use decimal points. For example, for 6.7% round up to 7.

|  |  |
| --- | --- |
| Welsh |  |
| English |  |
| Other including BSL |  |
| What impact do you think this project will have on the Welsh Language? |  |

In no more than 150 words, explain why the project will have the impact on the Welsh Language indicated:

|  |
| --- |
|  |

# Project Locations

**In this section, we're asking you to tell us where your project activity will take place.**

Postcodes

Please enter the postcode your activity will take place. If your activity will take place in multiple locations, you can enter up to 20 postcodes.

Local Authorities

Please use a percentage to indicate the proportion of your activity that takes place in each Local Authority. For example, if your project is taking place in one location, put 100% next to the relevant area. If your project activity involves more than one area, you’ll need to estimate how much of the project takes place in each. This should add up to 100.

|  |  |  |  |
| --- | --- | --- | --- |
| Postcode |  | Local Authority |  |
| Postcode 1 | Postcode 11 | Conwy | Cardiff |
| Postcode 2 | Postcode 12 | Denbighshire | Gwynedd |
| Postcode 3 | Postcode 13 | Carmarthenshire | Neath and Port Talbot |
| Postcode 4 | Postcode 14 | Pembrokeshire | Newport |
| Postcode 5 | Postcode 15 | Ceredigion | Monmouthshire |
| Postcode 6 | Postcode 16 | Powys | Vale of Glamorgan |
| Postcode 7 | Postcode 17 | Swansea | Blaenau Gwent |
| Postcode 8 | Postcode 18 | Flintshire | Caerphilly |
| Postcode 9 | Postcode 19 | Wrexham | Rhondda Cynon Taff |
| Postcode 10 | Postcode 20 | Anglesey | Torfaen |
|  |  | Bridgend | Merthyr Tydfil |
|  |  | Outside Wales | Outside UK |

# Equalities

As a public body we're fully committed to increasing access to the arts and broadening arts audiences. We want the widest possible cross-section of people to enjoy and take part in the arts.

We are required to collect and monitor information about who our funding is benefitting. This helps us report on our progress in addressing inequalities in the arts and helps us target funding where it is needed most.

[The Equality Act 2010](https://www.legislation.gov.uk/ukpga/2010/15/contents) talks about people with protected characteristics and we are collecting information about arts projects that are being funded to deliver activities specifically for these groups of people.

We are looking for information about particular groups of people you are targeting your activities for.

At the current time we are gathering information about groups using the list included in [The Equality Act 2010](https://www.legislation.gov.uk/ukpga/2010/15/contents). We are therefore asking you to tell us if your activities are for people from a particular age group, disabled people, people of a specific race, religion or belief, whether the activity is for men only, women only or has a focus on sexual orientation, pregnancy and maternity or gender reassignment.

Roughly, what percentage of your activity has a specific focus on engaging the following groups?

For any zero values in this page, please leave blank.

# Culturally and Ethnically Diverse People

|  |  |  |  |
| --- | --- | --- | --- |
| White Welsh | Black Welsh | Bangladeshi | Middle Eastern Arab |
| White British | Black British | Chinese | Arab Other |
| White Scottish | Black African | Indian | White and Black Caribbean |
| White Irish | Black Caribbean | Pakistani | White and Black African |
| White Cornish | Black Other | Asian Other | White and Asian |
| White Other | Asian Welsh | Arab Welsh | White and Arab |
| Gypsy or Irish Traveller | Asian British | Arab British | Mixed Other |
|  |  | North African Arab | Other ethnic group |

# Age groups

|  |  |  |
| --- | --- | --- |
| People aged 0-11 | People aged 17-25  | People aged 50-59  |
| People aged 12-16  | People aged 26-49  | People aged 60+ |

# Disabled People

|  |  |
| --- | --- |
| Cognitive impairments | Mental ill health |
| Learning impairments | Sensory impairments |
| Mobility impairmentstri\_mobilityimpairments | Long-term health conditions |
|  | Disabled (other) |

# Other Protected Characteristics

|  |  |
| --- | --- |
| People who are pregnant, or have given birth within the past 12 months |  |
| People who have undergone or are undergoing gender reassignment |  |

# Religious Beliefs

|  |  |
| --- | --- |
| Atheist | Buddhist |
| Christian | Hindu |
| Jewish | Muslim |
| Sikh | No religion |
| Other Religion |  |

# Sexuality

|  |  |
| --- | --- |
| Lesbian, Gay, Bisexual people or people with other sexualities |  |

# Other Groups

|  |  |
| --- | --- |
| Carers | Arts & Health |
| Homelessness | Low-income families |
| Refugees and/or asylum seekers | Young People not in Education, Employment or Training |

# Supporting material weblinks

These could be links to examples of your work, or reviews of your work. These will not be scored or assessed and should only be used as references to enhance and support your application answers. As with the business plan, it’s your responsibility to include a clear and specific reference to a webpage or a section of a webpage. Be as exact as possible in your referencing.

Web link 1:

Web link 2:

Web link 3:

#

# Please upload your application supporting documentation

# You should upload:

# Your business plan: As a minimum, your business plan should cover the tax years 2024/25, 2025/26, and 2026/27.

# Your budget: There is a template you must use, [which you can download here](https://arts.wales/sites/default/files/2022-12/Templed%20Cyllideb%20-%20Budget%20Template.xlsx).

# We are unable to accept any documentation submissions outside of this system. These will not be considered as part of your application.